

Government of Rajasthan

Home Department

Getting Started Guide & User Manual For Citizen

License for Sale of Crackers

1. Introduction:-

The applicant desiring to obtain a license from the District Magistrate/Commissioner of Police to possess and sale from a shop (temporary/Permanent) manufactured fireworks under the ***Explosive Act, 1884*** and ***Explosive Rules, 2008***, shall apply in FORM AE-5 annexed in explosive Rule with required documents.

2. Necessary documents (Check-List) to be attached:-

- 8.1** Passport size photograph of the individual/ all Occupiers (with signature in front).
- 8.2** Date of Birth related document (Birth Certificate, 10th Marksheet etc.)
- 8.3** Proof of Identity (Aadhaar Card, Voter Id etc.).
- 8.4** Criminal information affidavit.
- 8.5** Premises/ Shop ownership documents.
- 8.6** Blueprint showing the area around the premises/ shop and its surroundings.
- 8.7** Experience certificate related to explosive maintenance and storage.(Not mandatory)
- 8.8** Other Document from Rules. (Not mandatory)

3. Procedure for online application submission:-



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ONLINE APPLICATION SUBMISSION PROCEDURE

Application for Approval/ Grant of Licence in Form LE-5 as per article 5(a) to (c) of Part-1 of Schedule-IV of The Explosive Rules, 2008

1. Applicant sign-in (login) to RajSSO (<https://sso.rajasthan.gov.in>) portal using his/ her SSOID as shown in figure below.

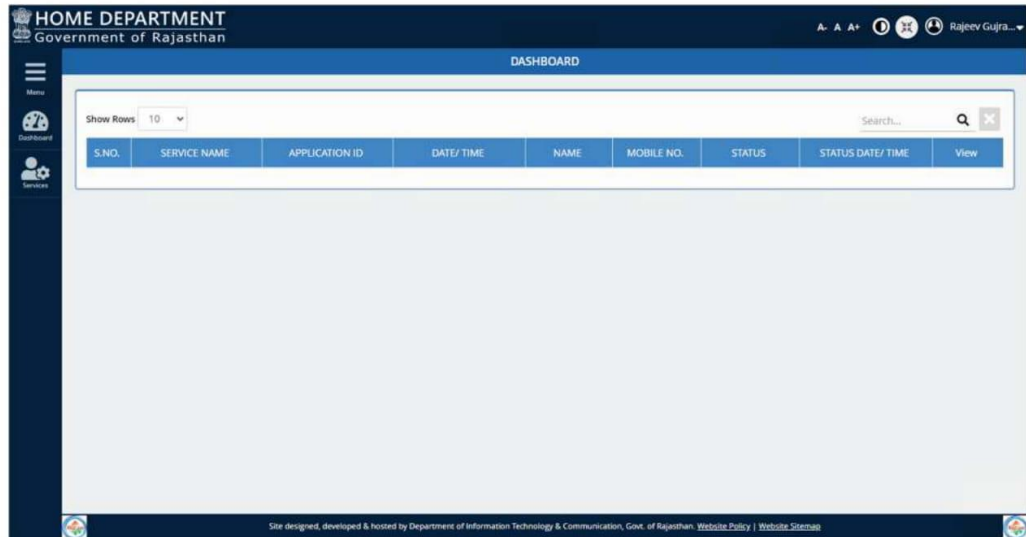
2. After successful sign-in (login), applicant selects “HOME DEPT SERVICES” from the available list of applications as shown in figure below.

Note: - Before proceeding with this step, applicant need to ensure that his/ her AADHAAR number is updated in his/ her PROFILE in RajSSO system as same shall be verified later during application submission. Also, the mobile number updated in AADHAAR should be available with applicant.

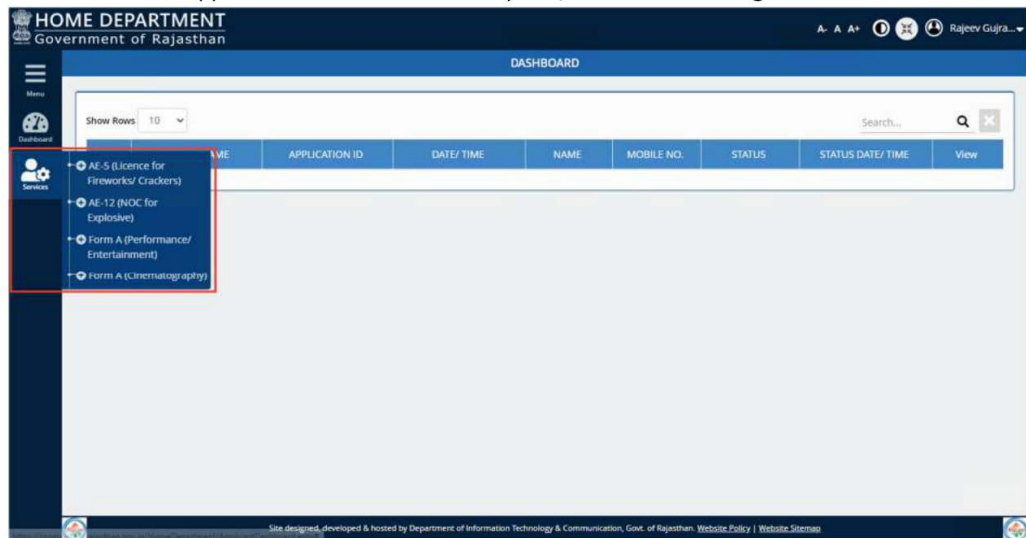


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3. Applicant will see the following interface i.e. DASHBOARD where all the applications submitted by him/ her would be listed along with its present status.



4. Applicant clicks on “SERVICES” on the left side on the menu-bar and then selects the appropriate service for which application is to be submitted by him/ her as shown in figure below.





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5. For this user manual, applicant will select “AE-5 (LICENSE FOR FIREWORKS/ CRACKERS)” as shown in figure below.

The screenshot shows the HOME DEPARTMENT Government of Rajasthan dashboard. On the left sidebar, under the 'Services' section, the option 'AE-5 License for (Fireworks/ Crackers)' is highlighted with a red box. The main area displays a table of applications with the following data:

ME	APPLICATION ID	DATE/ TIME	NAME	MOBILE NO.	STATUS	STATUS DATE/ TIME	View
AE-5i	AE5/2020-21/20	01/10/2020 14:18:19	RAJEEV		CERTIFICATE ISSUED BY DM	01/10/2020 14:44:04	View
AE-12i	AE12/2020-21/97	01/10/2020 15:52:07	RAJEEV GUJRAL		CERTIFICATE ISSUED BY DM	01/10/2020 16:05:23	View
AE-12i	AE12/2020-21/40	04/10/2020 19:33:20	RAJEEV GUJRAL/SEMT-SR. PO/DOITC		CERTIFICATE ISSUED BY DM	05/10/2020 15:18:02	View

6. Applicant is presented with the self-explanatory and user-friendly Combined Application Form (CAF) as shown in the figure below wherein all the mandatory fields are marked with *.

The screenshot shows the Form AE-5: Application for Approval/ Grant of Licence in Form LE-5 as per article 5(a) to (c) of Part I of Schedule-IV of the Explosive Rules, 2008. The form is divided into two main sections: 1. Purpose and 2. Licence required in the following name and address.

1. Purpose

Select the purpose corresponding to particular article as per Schedule IV Part I *

SELECTED ITEMS: 0

License Type Required *

☐ Temporary (1 Month) ☐ Permanent (1 Year)

2. Licence required in the following name and address

Status (Type of Applicant) *

☒ Individual ☐ Company ☐ Partnership Firm ☐ Society ☐ Proprietary Firm

Individual Name (In which licence is sought) *

RAJEEV GUJRAL/SEMT-SR. PO/DOITC

Father/ Husband Name *

Gender *

☒ Male ☐ Female ☐ Others

Authhar No (12 digits) Virtual Authhar No. (16 digits) *

Address Type *

☒ Urban ☐ Rural

House/ Building/ Apartment No.

Street/ Road/ Lane *

Area/ Locality/ Sector *

State *

RAJASTHAN

City *

--Select--

Word Number *

--Select--

Taluk *

--Select--

Pin *

302016



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HOME DEPARTMENT
Government of Rajasthan

Form AE-5: Application for Approval/ Grant of Licence in Form LE-5 as per article 5(a) to (c) of Part I of Schedule-IV of the Explosive Rules, 2008

Tahsil *
--Select--

Pin *
302016

Police Station *

Mobile *

Phone

Railway Station/ Steamer Ghat *

Email *

Fax

3. Proposed premises details

Address same as above *

☒ Yes ☐ No

4. Qualification and Experience details of Applicant

Qualification *

Experience *

Max. 300 Character

5. Quantity of Explosives proposed to be possessed

Name and Description *

Class *

Division (if any)

Proposed Quantity to be possessed (at any one time in Kg./ Nos./ Meters) *

Add

Other details

6. If the explosives are to be used, furnish the particulars related to the purpose of use.

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Government of Rajasthan

Form AE-5: Application for Approval/ Grant of Licence in Form LE-5 as per article 5(a) to (c) of Part I of Schedule-IV of the Explosive Rules, 2008

Other details

6. If the explosives are to be used, furnish the particulars related to the purpose of use.

Max. 300 Character

7. Whether convicted under any offence or ordered to execute bond under Chapter VIII of Code of Criminal Procedure, 1973, during the last 10 years? *

☐ Yes ☒ No

8(a) Particulars of other licences under Explosives Act, 1984, if any, held by the applicant during the last 10 years. *

☐ Yes ☒ No

8(b) Was any Licence cancelled or not renewed? *

☐ Yes ☒ No

8(c) Any other relevant info

Max. 300 Character

8. Attachments

Note: Valid File Types: PDF, JPG, JPEG. Max. File Size: 2 MB per attachment

9.1. Passport size photograph of the individual/ all Occupiers (with signature in front). *	Upload file *
9.2. Date of birth related document (birth certificate, 10th marks sheet etc.). *	Upload file *
9.3. Proof of identity (Aadhaar card, voter id etc.). *	Upload file *
9.4. Criminal information affidavit. *	Upload file *
9.5. Premises/ Shop ownership documents. *	Upload file *
9.6. Blueprint showing the area around the premises/ shop and its surroundings. *	Upload file *
9.7. Experience certificate related to fireworks maintenance and storage.	Upload file *
9.8. Other document from Rule.	Upload file

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Form AE-5: Application for Approval/ Grant of Licence in Form LE-5 as per article 5(a) to (c) of Part I of Schedule-IV of the Explosive Rules, 2008

YES No
Has Particulars of other licences under Explosives Act, 1984, if any, held by the applicant during the last 10 years. *

YES No
Has any licence cancelled or not renewed? *

Has any other relevant info
Max. 300 Character

9. Attachments
Note: Valid File Types: PDF, JPG, JPEG, Max. File Size: 2 MB per attachment

Attachment	Upload file *
9.1 Passport size photograph of the individual/ all Occupiers (with signature in front). *	Upload file *
9.2 Date of birth related document (birth certificate, 10th marksheet etc.). *	Upload file *
9.3 Proof of identity (Aadhaar card, voter id etc.). *	Upload file *
9.4 Criminal information affidavit. *	Upload file *
9.5 Premises/ Shop ownership documents. *	Upload file *
9.6 Blueprint showing the area around the premises/ shop and its surroundings. *	Upload file *
9.7 Experience certificate related to fireworks maintenance and storage.	Upload file *
9.8 Other document from Rule.	Upload file *

Declarations
I hereby certify that the above particulars given by me/ us are correct, nothing therein has been concealed and there is no title dispute pertaining to the site of the proposed premises.
Statutory Warning: Mishandling and misuse of explosives shall constitute serious criminal offence under the law.

Submit Close

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7. After filling all the mandatory inputs, uploading the required supporting documents (attachments) and accepting the declaration as shown above, applicant clicks the SUBMIT button to submit the application and is prompted to confirm the submission as shown in figure below.

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Form AE-5: Application for Approval/ Grant of Licence in Form LE-5 as per article 5(a) to (c) of Part I of Schedule-IV of the Explosive Rules, 2008

YES No
Has Particulars of other licences under Explosives Act, 1984, if any, held by the applicant during the last 10 years. *

YES No
Has any licence cancelled or not renewed? *

Has any other relevant info
Max. 300 Character

9. Attachments
Note: Valid File Types: PDF, JPG, JPEG, Max. File Size: 2 MB per attachment

Attachment	Upload file *
9.1 Passport size photograph of the individual/ all Occupiers (with signature in front). *	Upload file *
9.2 Date of birth related document (birth certificate, 10th marksheet etc.). *	Upload file *
9.3 Proof of identity (Aadhaar card, voter id etc.). *	Upload file *
9.4 Criminal information affidavit. *	Upload file *
9.5 Premises/ Shop ownership documents. *	Upload file *
9.6 Blueprint showing the area around the premises/ shop and its surroundings. *	Upload file *
9.7 Experience certificate related to fireworks maintenance and storage.	Upload file *
9.8 Other document from Rule.	Upload file *

Declarations
☒ I hereby certify that the above particulars given by me/ us are correct, nothing therein has been concealed and there is no title dispute pertaining to the site of the proposed premises.
Statutory Warning: Mishandling and misuse of explosives shall constitute serious criminal offence under the law.

Submit Close

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Alert
Are you sure?
Yes No

8. Upon clicking the YES button, applicant is re-directed to authenticate his/ her AADHAAR number as shown in figure below.

GOVERNMENT OF RAJASTHAN

Form MB-3: Application for Approval/Grant of Licence in Form LB-3 as per article 3(4) to (6) of Part I of Schedule IV of the Explosive Rules, 2008

Yes No

Not Particulars of other licences under Explosives Act, 1984, if any, held by the applicant during the last 10 years *

Yes No

Has any licence cancelled or not renewed *

Yes No

Has any other relevant info

Yes No

Max. Character

XXXX-XXXX-1860

Print Edit

Attachments

Note: Valid File Types: PDF, JPG, JPEG, Max. File Size: 2 MB per attachment

- Passport size photograph of the individual at Occupier's own signature in front. *
- Date of birth related document (birth certificate, 10th marksheet etc.). *
- Proof of identity (Aadhar Card, Voter ID etc.). *
- Criminal Information Affidavit. *
- Premises Map covering documents. *
- Blueprint showing the area around the premises shop and its surroundings. *
- Experience certificate related to fireworks manufacture and storage.
- Other document from Rule.

Declaration

I do hereby certify that the above particulars given by me are correct, nothing therein has been concealed and there is no dispute pertaining to the use of the proposed premises.

Warning: Misleading and misuse of explosives shall constitute serious criminal offence under the law.

Submit Cancel

XXXX-XXXX-1860

Print Edit

☐ मैं पदार्थक (Explosive) बनाऊँ, बाँटेगा हूँ कि कुछ सजावटी प्रयोजनों के प्रयोग के साथ अपने आस को प्रदर्शित करने में कोई सजावटी नहीं है और मैं अपना आवश्यक प्रमाणिकता (मैग्निटिक) के लिए अपना सजावटी प्रमाणिकता और या ओपनिंग प्रदान करने के लिए सजावटी प्रदान करने हूँ। सजावटी प्रमाणिकता सजावटी प्रमाणिकता और या ओपनिंग प्रदान करने के लिए मैं अपने सजावटी प्रमाणिकता को सजावटी प्रमाणिकता हूँ।

☐ मैं याक करने में एक है। सजावटी प्रमाणिकता हूँ।

ओपनिंग प्रमाणिकता प्रमाणिकता

वर्क 1

Upload File *

Upload File *

Upload File *

Upload File *

Upload File *

Upload File *

Upload File *

Upload File *

Declaration

I do hereby certify that the above particulars given by me are correct, nothing therein has been concealed and there is no dispute pertaining to the use of the proposed premises.

Warning: Misleading and misuse of explosives shall constitute serious criminal offence under the law.

Submit Cancel

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9. Applicant clicks the first checkbox to give his/ her consent for AADHAAR authentication and then clicks on SEND OTP button to receive the SMS containing OTP on his/ her mobile number registered with AADHAAR as shown in figure below.

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Government of Rajasthan

Form M-3: Application for Approval/Grant of Licence in Form L3-A as per article 3(a) to (c) of Part I of Schedule-IV of the Explosive Rules, 2008

Yes No

Not Particulars of other business under Explosives Act, 1984, if any, held by the applicant during the last 10 years. *

Yes No

Has any licence cancelled or not renewed? *

Yes No

Will any other relevant info.

File

MAX 300 Characters

Attachments

NOTE: Valid File Types: PDF, JPG, PNG, Max. File Size: 2 MB per attachment

1. Passport size photograph of the individual, all Octopus/Lathi signatures in front. *
2. Date of birth related document (birth certificate, 10th marksheet etc.). *
3. Proof of identity (Aadhar card, voter ID etc.). *
4. Criminal information affidavit. *
5. Premises/Shop covering documents. *
6. Blueprint showing the area around the premises/ shop and its surroundings. *
7. Experience certificate related to fireworks maintenance and storage.
8. Other document from Rule.

Declaration

I hereby certify that the above particulars given by me are correct, nothing therein has been concealed and there is no file dispute pertaining to the use of the proposed premises.

Warning: Misleading and misuse of explosives shall constitute serious criminal offence under the law.

Submit Cancel

Ver 2.1



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10. Applicant enters the OTP received and then clicks the VERIFY OTP button to validate it from AADHAAR Server as shown in the figure below.

The screenshot shows the 'HOME DEPARTMENT Government of Rajasthan' portal. The main form is titled 'Form AE-5: Application for Approval/Grant of Licence in Form AE-5 as per article 5(1) to (5) of Part I of Schedule IV of the Explosives Rules, 2008'. A modal window for Aadhaar verification is open, displaying the OTP 'XXXX-XXXX-1860' and a 'VERIFY' button. The background form includes sections for personal details, attachments, and declarations.

11. Post-successful AADHAAR verification/ authentication, application is submitted and a confirmation message is displayed to the applicant as shown in the figure below. In addition to this, system also sends a confirmation message to the applicant using a SMS and an EMAIL which applicant can use for future reference.

The screenshot shows the same 'HOME DEPARTMENT Government of Rajasthan' portal. A modal window displays a confirmation message: 'Aadhaar No. XXXXXXXX-XXXX-XXXX is verified and Application Submitted successfully via Aadhaar No. XXXXXXXX-XXXX-XXXX. Please use generated fee for process further.' The background form is the same as in the previous screenshot.



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12. Upon clicking the OK button, system redirects the applicant back to DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as PENDING WITH APPLICANT (PAYMENT).

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DASHBOARD

Show Rows: 10

S.NO.	SERVICE NAME	APPLICATION ID	DATE/ TIME	NAME	MOBILE NO.	STATUS	STATUS DATE/ TIME	View
1	EXPLOSIVES (AE-5)	AE12020-21/20	01/10/2020 14:19:19	RAJEEV		CERTIFICATE ISSUED BY DM	01/10/2020 14:44:04	
2	EXPLOSIVES (AE-12)	AE12020-21/97	01/10/2020 15:52:07	RAJEEV GUJRAL		CERTIFICATE ISSUED BY DM	01/10/2020 16:05:23	
3	EXPLOSIVES (AE-12)	AE12020-21/40	04/10/2020 19:33:20	RAJEEV GUJRAL/SEMP-SR, PO/DOITC		CERTIFICATE ISSUED BY DM	05/10/2020 15:18:02	
4	EXPLOSIVES (AE-5)	AE12020-21/24	05/10/2020 18:33:28	RAJEEV GUJRAL/SEMP-SR, PO/DOITC		PENDING WITH APPLICANT (PAYMENT)	05/10/2020 18:36:24	

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Note: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal by DM. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.

13. Applicant clicks the VIEW button (eye symbol) to open the submitted application for initiating the Online FEE PAYMENT as shown in the figure below.

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DASHBOARD

Show Rows: 10

S.NO.	SERVICE NAME	APPLICATION ID	DATE/ TIME	NAME	MOBILE NO.	STATUS	STATUS DATE/ TIME	View
1	EXPLOSIVES (AE-5)	AE12020-21/20	01/10/2020 14:19:19	RAJEEV		CERTIFICATE ISSUED BY DM	01/10/2020 14:44:04	
2	EXPLOSIVES (AE-12)	AE12020-21/97	01/10/2020 15:52:07	RAJEEV GUJRAL		CERTIFICATE ISSUED BY DM	01/10/2020 16:05:23	
3	EXPLOSIVES (AE-12)	AE12020-21/40	04/10/2020 19:33:20	RAJEEV GUJRAL/SEMP-SR, PO/DOITC		CERTIFICATE ISSUED BY DM	05/10/2020 15:18:02	
4	EXPLOSIVES (AE-5)	AE12020-21/24	05/10/2020 18:33:28	RAJEEV GUJRAL/SEMP-SR, PO/DOITC		PENDING WITH APPLICANT (PAYMENT)	05/10/2020 18:36:24	

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14. Applicant scrolls down to bottom of the application and clicks the FEE PAYMENT button to initiate the payment as shown in figure below.

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AES Licence Details (AES/2020-21/24)

R(A) Particulars of other licenses under Explosives Act, 1884, if any, held by the applicant during the last 10 years. No

R(B) Was any licence cancelled or not renewed? No

R(C) Any other relevant info. NIL

9. Attachments

S.NO.	DESCRIPTION	ACTION
9.1	Passport size photograph of the individual/ all Occupiers (with signature in front).	Download
9.2	Date of birth related document (Birth Certificate, 10th marksheet etc.).	Download
9.3	Proof of identity (Aadhaar card, voter id etc.).	Download
9.4	Criminal information affidavit.	Download
9.5	Premises/ Shop ownership documents.	Download
9.6	Experience certificate related to fireworks validation/ storage.	Download
9.7	Blueprint showing the area around the shop and its surroundings.	Download
9.8	Other Document from Rules.	Download

10. Payment details

Net Amount Payable (₹) 600 Payment Status

Audit Trail

S.NO.	STATUS (DATE/ TIME)	STATUS	REMARKS	ATTACHMENT
1	10/5/2020 6:33:28 PM	PENDING WITH APPLICANT (AADHAAR AUTH.)		
2	10/5/2020 6:36:24 PM	PENDING WITH APPLICANT (PAYMENT)		

FEE PAYMENT **CLOSE**

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Note: - Applicant must PAY the prescribed FEE Online only failing which application shall be kept pending at the level of Applicant and will not be processed further.

15. Applicant is re-directed to state government's own and most widely being used "Rajasthan Payment Platform (RPP)" interface for making the online FEE payment using his/ her Netbanking Account, Credit Card, Debit Card or UPI Payment A/c.

RAJASTHAN
PAYMENT PLATFORM

Merchant: RPP Test Merchant Enabled Merchant Transaction ID: 20000231908 Amount to pay: INR 610.0

Pay using Aggregator

SELECT

PROCEED TO PAY

[Click here to cancel](#)

Transaction Summary

RPP Txn Id	2833551
Purpose	Bill Payment
Base Amount	INR 610.0
RPP Charges	INR 0
Tax Amount	INR 610.0

User Details

Name	Smitra
Email	SUDHEENDRA@RAJASTHAN
Mobile	9829218078

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Transaction Details

Transaction ID:	285351
Pay To:	2017 Test Merchant Encrypted
Amount:	₹10.00
Purpose:	Bill Payment
User Info:	
User:	Emitra
Email ID:	
Mobile No.:	

Internet Banking

Select your Bank

Popular Banks

All Banks

Make Payment

Merchant Name

EMITRA

Payment Amount

₹ 610.00



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16. After successful payment, applicant is redirected back to application from RPP and a payment confirmation (successful fee submission) message is displayed as shown in figure below. The application status is updated as “PENDING WITH DM (FIELD REPORT)”.

17. This is the end of application submission + online FEE payment by applicant. Now, the application is disposed only by government officers and real-time status updates are notified to applicant through SMS/ Email.

THANK YOU

4. Timelines for delivery of service:-

06 month.

5. Fee for grant of License :-

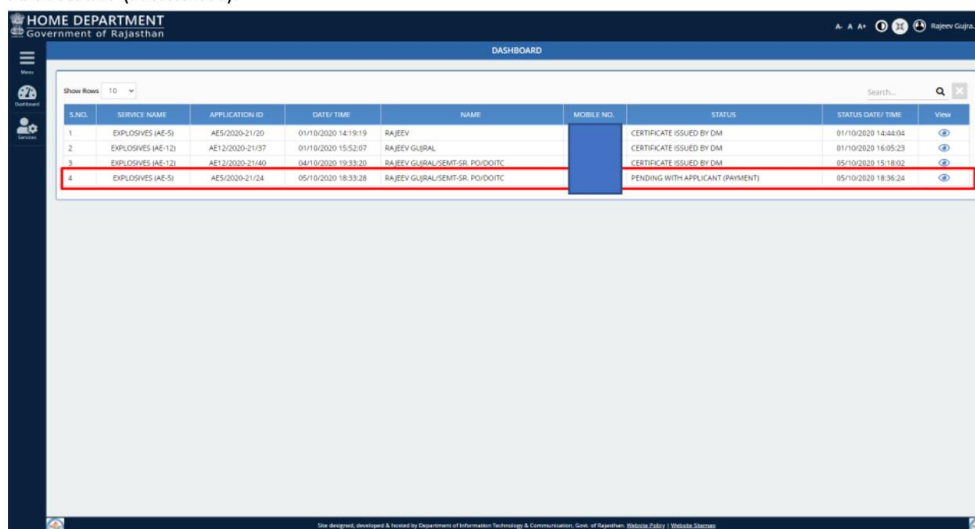
600/- rs.

6. Requirement of physical touch point between applicant and the Department/Agency:-

There shall be no physical touch between applicant and the office of District Magistrate/Commissioner of Police; although proposed premises/site where performance / entertainment are organized will be inspected by the concerned department/office.

7. How to track the status of the application:-

12. Upon clicking the OK button, system redirects the applicant back to DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as PENDING WITH APPLICANT (PAYMENT).



S.NO.	SERVICE NAME	APPLICATION ID	DATE/TIME	NAME	MOBILE NO.	STATUS	STATUS DATE/TIME	VIEW
1	EXPLOSIVES (AE-5)	AE5/2020-21/20	01/10/2020 14:19:19	RAJEEV		CERTIFICATE ISSUED BY DM	01/10/2020 14:44:04	
2	EXPLOSIVES (AE-12)	AE12/2020-21/27	01/10/2020 15:52:07	RAJEEV GURBAL		CERTIFICATE ISSUED BY DM	01/10/2020 16:05:23	
3	EXPLOSIVES (AE-12)	AE12/2020-21/40	04/10/2020 19:33:30	RAJEEV GURBAL/SEMT SR. PO/DOOTC		CERTIFICATE ISSUED BY DM	05/10/2020 15:18:03	
4	EXPLOSIVES (AE-5)	AE5/2020-21/24	05/10/2020 18:33:38	RAJEEV GURBAL/SEMT SR. PO/DOOTC		PENDING WITH APPLICANT (PAYMENT)	05/10/2020 18:36:26	

Note: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal by DM. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.

8. How to Download License:

To download the license, the applicant can login on the portal and download his license / permission certificate by looking at the application form. It is attached in the certificate section of the application. Alternatively, it is also sent to their email address given in the application form.

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Form AE-12 NOC for Explosive Details (AE12/2020-21/40)

S.No.	Document Description	Action
8.1	Passport size photograph of the individual/ all Occupiers (with signature in front). *	Download
8.2	Date of Birth related document (Birth Certificate, 10th Marksheet etc.). *	Download
8.3	Proof of identity (Aadhaar Card, Voter id etc.). *	Download
8.4	Criminal information affidavit. *	Download
8.5	Premises/ Shop ownership documents. *	Download
8.6	Blueprint showing the area around the premises/ shop and its surroundings. *	Download
8.7	Experience certificate related to explosive maintenance and storage.	Download
8.8	Other Document from Rules.	Download

9. Certificate

Download

Audit Trail

S.NO.	STATUS DATE/TIME	STATUS	REMARKS	ATTACHMENT
1	04/10/2020 19:33:20	PENDING WITH APPLICANT (AADHAAR AUTH.)		
2	04/10/2020 19:38:01	PENDING WITH DM (FIELD REPORT)		
3	05/10/2020 11:15:05	PENDING WITH SP/ DCP, CFO etc.	OK	
4	05/10/2020 11:16:52	PENDING WITH SP/ DCP, CFO etc.	OK	
5	05/10/2020 11:23:27	PENDING WITH SP/ DCP, CFO etc.	OK	
6	05/10/2020 12:02:29	NOC UPLOADED BY SP/ DCP	ALL OK, NOC CAN BE ISSUED.	
7	05/10/2020 12:12:22	NOC UPLOADED BY CFO	ALL OK, NOC CAN BE ISSUED.	
8	05/10/2020 12:12:22	PENDING WITH DM (CERT. ISSUANCE)		
9	05/10/2020 15:18:02	CERTIFICATE ISSUED BY DM	OK	

Close

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THANKS!