

गोपनीय शिर्षक (13)

OFFICE OF THE DIRECTOR GENERAL OF POLICE, RAJASTHAN, JAIPUR

No.M.4(1)Police(A)Gupt/69/1029-79 Dated June 06, 1988

STANDING ORDER NO 5/88
10/1988

Subject: Monthly Confidential Demi Official letter by District Superintendent of Police.

2672
15/6/88
14/6

In supersession of all previous instructions, the M.C.D.O.letter should be sent by the District Ss.P in the following format, with effect from the month of July, 1988:

I- Crime Review(Three Years)

S.No.	Head	Cases registered during the current month	Cases registered during previous month	Cases registered during corresponding month of previous year	Total registration during the current year.	Total registration during the past year.	Total registration during the year previous to previous year
1	2	3	4	5	6	7	8
1.	Dacoity						
2.	Robbery						
3.	Murder						
4.	Riot						
5.	Burglary						
6.	Theft						
7.	Rape						
8.	Other IPC						
9.	Total IPC						
10.	Special & Local Acts						
11.	Total						
12.	174 Cr.PC						

Letter File
File

R / 1061
D / 15/6/88

Short note on:

- (a) The new trends of crime noticed in the district.
- (b) Movement of criminal gangs which may have a bearing on the crime situation in adjoining districts.

II- Cases pending investigation:

- 1. Total number of cases pending investigation.
- 2. Percentage of cases pending investigation as compared to last year's total registration.
- 3. Total number of cases pending investigation for over three months.
- 4. Percentage of pendency of cases for over three months as compared to the last year's total registration.

III- Preventive action:

- (a) Under Cr.P.C.

S.No.	Section of Law	Total number of complaints put up during the current year	Total number of complaints put up during the corresponding period of last year	Total number of complaints in which persons were bound down by the Court u/s 116 (3) of Cr.P.C	Total number of cases in which persons were bound down u/s 117 of Cr.P.C.	Total number of complaints which were dropped by the Courts.	Number of cases in which action was taken u/s 122 of Cr.P.C.
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- 1. 107 Cr.P.C
- 2. 108 Cr.P.C
- 3. 109 Cr.P.C
- 4. 110 Cr.P.C.

Comments on the foregoing statement should be given.
Action taken u/s 106 Cr.P.C., if any, be also indicated.

(b) Under other preventive Laws:

S.No.	Act/Law	Total number of complaints put up in the Court in the current year	Total number of complaints put up in the Courts during corresponding period of last year	Total number of complaints pending Courts of previous years and current year at the beginning of month under review - year wise	No. of complaints in which bad characters have been bound down or expelled during the month under review	Number of complaints which remained pending Courts at the end of the month under review
1	Goonda Act					
2	Habitual offenders Act					

(c) Under N.S.A,

(d) Under Minor Acts:

S.No.	Head	Cases registered during the month of current year	Cases registered during last year's corresponding month	Total number of cases during the current year	Cases challaned this year	Cases found false this year	Cases pending in investigation 1988	Total no. of cases pending trial at the end of the month
1	Excise Act							
2	Rajasthan Public gambling ordinance							
3	N.D.P.S. Act							
4	P.I.T. Act							
5	Arms Act							
6	Explosive Act							
7	Forest Act.							

Short explanatory note, if performance is below last year's.

IV.- Challan percentage : I.P.C. CASES

	<u>Current year</u>	<u>Previous year</u>	<u>Year previous to previous yr.</u>
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(a) IPC offences:

(b) Property offences:

(Dacoity,)

(Robbery,)

(Burglary)

(Theft)

Yardstick:-

(a) I.P.C. cases 85%

(b) Property cases 45%

Above yardstick is a norm for average performance. Effort should be to significantly improve upon it.

V- Recovery percentage

	<u>Current year</u>	<u>Previous year</u>	<u>Year previous to previous year.</u>
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(a) Property offences

(b) Burglary

Yardstick:

(a) All property cases 70%

(b) Burglary cases 40%

Above yardstick is a norm for average performance.

Effort should be to significantly improve upon it.

VI. Conviction percentage of IPC Cases:

1	Number of cases pending trial at the beginning of the month
2	Number of cases challaned during the month
3	Total number of cases to be disposed of by the Courts (1+ 2)
4	No. of cases decided during the month
5	No. of cases discharged during the month
6	No. of cases acquitted during the month
7	No. of cases compounded during the month
8	No. of cases in which accused have been let off under 'Probation of offenders Acts', during the month
9	No. of cases convicted during the month
10	Conviction percentage

Analytical note, if any.

VII. Proclaimed offenders and Absconders

S.No.	Head	No. at the beginning of month	No. added during the month	No. arrested during the month	No. expunged during the month	No. to be arrested at the end of month
1	2	3	4	5	6	7

1. Proclaimed offenders

2. Absconders

Comments, if any.

Action U/S 82 Cr.P.C, and 83 Cr.P.C. against absconders be completed within 3 months. Reasons for non compliance be mentioned.

VIII. D.E.s:

S.No.	Head	Number of D.Es pending at the beginning of the month	Number of D.Es added during the month.	Number of D.Es disposed of during the month	Number of D.Es in which delinquent officers found not guilty	Number of D.Es in which delinquent officers have been punished	Over 3 months	No. which remained	Over 6 months	Over 1 year
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

1. 16 CCA

2. 17 CCA

Reasons for pendency:

(a) Under 17 C.C.A pending for more than 3 months

(b) Under 16 C.C.A pending for over 6 months.

IX. Complaints:

1	S.No.	
2	No. of complaints at the beginning of the month	
3	No. of complaints received during the month under review	
4	Total number of complaints for disposal	
5	No. of complaints disposed of during the month	
6	No. of complaints found false.	
7	No. of complaints found true	
8	No. of complaints remained pending at the end of month	
9	No. of complaints in which disciplinary action was initiated during the month	

Explanatory note, if any.

(8/13)

- X. Any significant welfare activity undertaken.
- XI. Achievements/Good work done.
- XII. Difficulties, if any.
- XIII. Suggestions, if any.
- XIV. S.P.'s Monthly- Tour-cum-Working diary to be attached alongwith following gist :
 - 1. No. of parades attended
 - 2. No. of O.Rs held.
 - 3. No. of surprise visits to P.Ss.
 - 4. No. of meetings of C.Os conducted by the S.P.
 - 5. No. of meetings of S.H.Os and C.Os conducted by S.P.
 - 6. Inspections carried out.

XV. Time-schedule:

M.C.D.O. letters of the District Ss.P should reach the PHQ and Range Dy. Is.G.P. by 10th of every month.

The comments of Dy. Is.G.P. should reach the District Ss.P and the PHQ by 18th of every month.

Receipt of this Standing Order may please be acknowledged.

(Dr. G.P. Pilania)
Director General of Police,
Rajasthan, Jaipur

Copy to

- 1. All Range Dy. Is.G. of Police, Rajasthan including Dy. I.G.P(Rlys), Jaipur
- 2. All District Ss.P including G.R.P, Rajasthan for compliance.

Copy forwarded with compliments: to:

- 1. All Special Is.G of Police, Rajasthan
- 2. All Dy. Is.G of Police, Rajasthan
- 3. All AIIs.G of Police, Rajasthan
- 4. All Ss.P. Rajasthan

Director General of Police,
Rajasthan, Jaipur

B.D./

