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OFFICE OF THE INSPECTOR GENERAL OF POLICE RAJASTHAN, JAIPUR

No. P.11(30) Police Force/L11oc/72/-4-008 Dated 4-6-73

STANDING ORDER NO. 2 of 1973.

In exercise of the powers conferred by rule 26(1) of the Rajasthan Police Subordinate Service Rules 1966, the undersigned hereby prescribes the syllabi as in Appendix A, B and C for the following Promotion Cadre Courses for selection for Promotion for the various posts of Finger Print Bureau alongwith duration etc. for each course:-

	<u>DURATION</u>	<u>APPENDIX</u>
1. Promotion Cadre Course of Consts. for Promotion to the rank of H.Cs. in the Finger Print Bureau.	Four months.	'A'
2. Promotion Cadre Course of Head Constables for Promotion to the rank of Sub Inspectors in the Finger Print Bureau.	4 months.	'B'

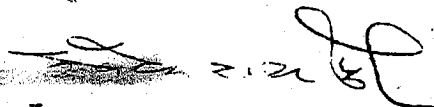
2. The Committee when nominated by the undersigned shall adopt the criteria for selection as provided in Rule 23 and 24 of the Rajasthan Police Subordinate Service Rules 1966.
3. The Committee shall fix the dates and place of examination. It shall conduct the examination and declare results.


SULTAN SINGH

Inspector General of Police
Rajasthan, Jaipur.

Copy forwarded to the:-

1. All Dy. Insprs. Genl. of Police, Rajasthan.
2. All Supts. of Police, Rajasthan.
3. All Commandants, R.T.C. Rajasthan.
4. Principal, P.T.C. Kishangarh.
5. Asstt. I.G.P. Raj.
6. A.O. PHQ/ Addl. S.P. Central Stores.
7. All Zone Officers, Raj.
8. All Group Incharge, Force Branch.
9. Director, FSL/ Director, F.P. Bureau.


For Inspector General of Police,
Rajasthan, Jaipur.

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ANNEX 'A'

**SYLLABUS FOR PROMOTION /DRE COURSE OF CONSTABLES / OFFG. HEAD
CONSTABLES FOR PROMOTION TO THE RANK OF HEAD CONSTABLES IN
FINGER PRINT BUREAU (CIVIL POLICE).**

The duration of the course will be of 4 months.

FIRST MONTH (THEORY)

1. Object and general application of the system.
2. Definitions - Finger Prints; Identified person; Unidentified person, Traced person, Reconvicted person, Proficient, Searcher; Search slip, Finger Print (Record) slip.
3. System of working in the State Finger Print Bureau ;
 - a) Scrutiny of Finger Print slips received for Record.
 - b) Classification and Testing of Finger Print slips received for record.
 - c) Indexing and Recording of Finger Print slips received for Record.
 - d) Disposal of finger print slips received for Record.
 - e) Action regarding absconders (on receipt of information from Districts and on being traced).
4. Method of taking finger prints.
5. Points to be noted in preparing finger print slip
6. Ridges and Creases.
7. Permanency and persistency of patterns and ridge characteristics.
8. Definition of pattern.
9. Fixed points in impressions.
10. Main divisions of patterns.
11. Ridgecounting.
12. Ridge tracing.
13. Ridge characteristics.
14. Symbols used.
15. Classifications - Use and Method.
16. Slips where sent for Search.
17. Slips where sent for Record.
18. List of Bureaus in India.

SECOND MONTH (PRACTICAL)

Taking of finger prints on 4 slips daily and revision of subjects taught during the first month. Atleast 100 slips will be prepared during the month.

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THIRD MONTH (PRACTICAL)

1. Preparing one slip daily for Search with complete entries etc. Atleast 25 slips will be prepared during the month.
2. Preparing one slip daily for Record with complete entries etc. Atleast 25 slips will be prepared
3. Doing primary classification of 4 slips daily. Atleast 100 slips will be classified during the month.

Fourth month (Practical)

1. Doing complete classification of 10 slips for Record daily.
2. Taking out 5 slips from Record daily.
3. Recording of 5 slips daily.
4. Search of 5 slips daily with the help of Name Index Cards.

After completion of the training the candidates will be examined as under:-

- | | | |
|---------------|-----------|------------|
| 1. Ist Paper | Theory | 100 Marks. |
| 2. 2nd. paper | Practical | 50 marks. |

- a) A problem will be given to test the knowledge of candidate regarding sending of slips for search and taking prints on one slip.
- b) Similar problem will be given for sending of slips for record and taking prints on one slip.

3. Third paper .. Practial 50 marks.

- a) Classification of 10 slips for Record.
- b) Taking out 10 slips from Record.
- c) Recording of 10 slips.
- d) Search with the help of Name Index Cards.

4. 200 marks will be for the practical work done by the candidate during the second and third month. The candidate will daily submit the work done by him as mentioned above to the Director, Finger Print Bureau who will assess the daily the ~~work~~ work daily and put the total marks obtained by the candidate before the Board for finalising the result. The 200 marks will be distributed by him as under:-

1. 25 marks for testing prints on 100 slips.
2. 75 marks for preparing 25 slips for search.
3. 75 marks for preparing 25 slips for Record.
4. 25 marks for preparing and doing primary classification of 100 slips.

Thus this examination will be of 400 marks. The pass marks will be 50% and in aggregate it shall be 55%.

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The duration of this course will be of four months.

FIRST MONTH (THEORY)

1. Introductory - Papillary ridges - formation and structure of the ridge characteristics of the ridges.
2. History of finger print identification.
3. Method of obtaining better finger prints.
4. Taking finger prints of Dead bodies.
5. Taking prints from skin pieces.
6. Finger Print patterns.
7. Classification.
 - a) Theory
 - b) Practical - Staring 10 slips an hour to 30 slips in two hours.
8. Latent finger prints:-
 - a) Theoretical
 - b) Practical.
9. Finger Print at the scene of crime.
10. Identity of chance prints.
11. Lifting of finger prints.
12. Comparison of finger prints.
 (Theoretical and Practical).
13. Single print classification.

SECOND TO FOURTH MONTH (PRACTICAL)

The candidates will be employed in practical work viz. Scrutiny of finger print slips, Acceptance; classification; Testing; preparation of nominal Index Cards, Action on absconder slips; Recording of finger print Record slips and Search work.

By the end of 4th month the candidate should be able to dispose off atleast 10 slips received for search and 20 slips received for Record.

After completion of the training the candidate will be examined as under:-

FIRST PAPER	THEORY	100 Marks
SECOND PAPER	PRACTICAL	100 Marks.

1. Classification of 5 slips for search.
2. Classification of 10 slips for Record.
3. Preparing Name Index Cards of one slip.
4. Giving absconders' note or M.O.B. Registered persons' note on Record slip.

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THIRD PAPER PRACTICAL

100 marks.

1. Actual Search of a+ slip.
2. Actual disposal of 10 slips received for Record
3. Detecting and developing chance prints.

200 marks will be for following practical work done by the candidate during the training period. The work will be submitted daily to the Director, Finger Print Bureau who will assess the work daily and put the total marks who obtained by the candidate before the Board for finalising result:-

1. Scrutiny and acceptance of Finger Print slips received for Record. For this purpose Invoice atleast 300 slips will be disposed of. This will be of 30 marks.
2. Classification and testing each of 300 slips and preparing 300 Name Index Cards.

This work will be done during the third month and will be of 90 marks.

3. Recording of 300 slips and search of 150 slips

This work will be done during the fourth month. Recording will be of 30 marks and search will be of 50 marks.

Thus the examination will be of 500 marks. The pass marks will be 50% and in aggregate it shall be 55 %.
